



## DHS Summer Chromebook Guide

Dinwiddie Public Schools is allowing students in grades 9th-11th to keep their Chromebooks during the summer. Seniors are required to turn their Chromebook in prior to the end of the school year. Some students need them for participation in various summer programs and activities. Other students may not. Please consider the following when planning for your situation.

**\*Students are responsible for the Chromebook at home during the summer months.** The same expectations that are outlined in the Student Technology Acceptable Use Policy remain in place year-round. A lost or stolen device or an unexpected move should be reported immediately. If the device is lost, replacement cost will be the responsibility of the parent/guardian. If a student is withdrawing from school over the summer, please contact the School Counseling Office to avoid any charges and transcript holds.

### **\*Chromebook care over the summer:**

- Store the chromebook in a clean, dry space.
- Do not eat or drink around the Chromebook.
- Wipe it clean with a soft, dry cloth.
- Keep the charger with the Chromebook.
- Do not remove any DCPS stickers


### **\*Problems with Chromebook:**

- Submit a help desk ticket
  - [Chromebook Help Desk](#)
  - <https://forms.gle/DgdiKyP9ryHsTHQNA>
- Please report problems immediately

### **\*What can students use the Chromebook for over the summer?:**

- Summer school coursework
- College research and planning
- Apply for scholarships
- Access digital reading materials from DHS Library

### **\*Getting ready for next school year:**

- Clean out Gmail inbox and reorganize Google Drive
- Locate charger
- Make sure Chromebook is updated to Chrome OS 114
  - [Check for update instructions](#)
    1. Turn on your Chromebook.
    2. Connect your Chromebook to Wi-Fi.
    3. At the bottom right, select the time > Settings .
    4. At the bottom left, select About ChromeOS.
    5. Under "Google ChromeOS," find which version of the Chrome operating system your Chromebook uses.
    6. Select Check for updates
    7. If your Chromebook finds a software update, it will start to download automatically.
- Charge Chromebook and Login!