

MAKE-UP WORK

Make up work is the responsibility of the student/parent. Please refer to your child's student handbook in order to learn the school's policy regarding make-up work.

TIPS FOR PARENTS

- Keep an accurate calendar that shows school breaks.
- Schedule appointments after school hours or during school breaks whenever possible.
- Notify the school when your child is absent. When possible, let the school know in advance that your child will be out and gather homework to be completed.
- Make sure your child is on time for school every day. Every second counts!!



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Compulsory School Attendance Policy

According to the Code of VA 22.252, children between the ages of 5 and 18 are required to attend school. The following are the updated policies and procedures for students of Dinwiddie County Public Schools.



COMPULSORY SCHOOL ATTENDANCE

School attendance is vital for students' academic and social success, as well as preparing them for future employment. Students are expected to attend school daily. Any absence will be considered unexcused until verification is received and reviewed by the principal or designee.

Absences are considered excused for the following reasons:

1. Personal illness (3 days/grading period with parent verification)
2. Death in the immediate family or household (4 days)
3. Professional or legal appointment (unlimited, unless reason to suspect abuse)
4. Extenuating circumstances with prior approval of the principal
5. Special and recognized religious holidays

Parents are responsible for ensuring their child(ren) attends daily and that proper verification is provided for all excused absences.

ATTENDANCE

Perfect attendance: A student is considered to have perfect attendance if he/she is present everyday that school is in session with no tardy arrivals and/or early dismissals.

Early Dismissal: When early dismissal is necessary, written verification must be presented to the attendance secretary prior to attending first period class. Early dismissal shall be considered excused for reasons consistent with those for which an excused absence is granted.

Late Arrivals: When late arrival is necessary, written verification stating the reason for such shall be presented upon arrival. Tardiness will be considered excused for reasons consistent with those for which an excused absence is granted. Refer to your child's school's bell schedule.

Truancy: All student absences are considered unexcused unless the parent either calls the school or sends written notes to provide justifiable reason for the absence within 24 hours.

TRUANCY

The following actions will be taken at the time of the corresponding absence:

- 3 unexcused absences-the parent will be contacted and a school official will review the attendance policy
- 4 unexcused absences-the attendance team will meet with the student
- 5 unexcused absences-an attendance contract will be developed and implemented
- 6 unexcused absences-a plan will be developed with parents to determine if more supports and/or interventions are needed
- 7 unexcused absences-the school social worker will file a complaint with the student and/or parent through Dinwiddie Juvenile & Domestic Relations Court

